

## Contract Award Notice

**Borrower:** CCRIF SPC

**Address:** c/o Sagicor Insurance Managers Limited, 198 North Church Street, 2nd Floor, Sagicor House, PO Box 1087, Grand Cayman, KY1-1102, Cayman Islands

**Project:** Second Central America and Caribbean Catastrophe Risk Insurance Program Project (P175616)

**Grant No.:** TF-B6011

**Contract:** CR/2022 - Consulting Services for an individual Consultant to be assigned to the role of Environmental and Social Technical Advisor

**Selection Method:** Individual Selection

The following Consultant was selected.

Consultants Selected	Country
Candice Ramessar	Guyana

### Objectives & Scope of the Assignment:

The main objective of this assignment is to provide technical guidance to CCRIF SPC in accordance with the implementation of environmental and social best practices consistent with the ESF, including environmental and social related training/awareness raising and coordination activities. This includes ensuring that project activities comply with the CCRIF SPC's country's regulations and the Environmental and Social Standards of the World Bank.

The Technical Advisor (herein referred to as 'the Consultant') shall be responsible for the following tasks:

- a. Oversee the implementation of the Project's Environmental and Social Commitment Plan (ESCP)<sup>1</sup>;
- b. Prepare bi-annual, regular monitoring reports on the implementation of the ESCP commitments, which includes, inter alia, progress on the implementation of the Labor and Management Procedures (LMP), measures related to stakeholder engagement, and a summary of activities supported during payouts, which will require a review of the participant countries voluntary reporting on activities supported through the payouts.

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<sup>1</sup> The ESCP is disclosed at [https://www.ccrif.org/sites/default/files/SCACCRIP/ESCP\\_P175616\\_NegotiatedVersion-202106.pdf](https://www.ccrif.org/sites/default/files/SCACCRIP/ESCP_P175616_NegotiatedVersion-202106.pdf)

- c. Provide technical guidance to promptly identify, assess and report any potential activity likely to have significant adverse effect on the environment, the affected communities, the public or workers. Advising also on immediate measures taken or that are planned to be taken to address it.
- d. Lead stakeholder engagement and consultation measures as described in the Project's Stakeholder Engagement Plan (SEP)<sup>2</sup>. These stakeholder engagement activities will be consistent with the World Bank's Technical Note: "*Public Consultations and Stakeholder Engagement in WB-supported operations when there are constraints on conducting public meetings March 2020*", along with any National Level COVID-19 regulations. This includes the provision of technical advice to CCRPF SPC when implementing relationships that are relevant for the management of environmental and social risks, and for effective collaboration with participating countries, taking into consideration aspects related to gender participation, citizen engagement and social inclusion.
- e. Complete a consultation report for each stakeholder consultation undertaken. These reports should be included as annexes to the bi-annual ESCP monitoring reports;
- f. Oversee the maintenance of the overall project grievance mechanism (GM) for project stakeholders as described in the Project's SEP. This includes, inter alia, that all recommended improvements/updates to the mechanism are completed, ensuring that all uptake channels are operational and also ensuring the timely resolution of all project-related grievances. Information on accessing the Project's GM should be disseminated during stakeholder engagement and consultation activities. A report on received Project grievances should be included as an annex to the quarterly ESCP monitoring reports;
- g. Oversee the implementation of the Project's Labor Management Procedures, including, inter alia, ensuring that all Project Workers adhere to the Project's Code of Conduct;
- h. Oversee the implementation and maintenance of the grievance mechanism for project workers as described in the Project's LMP , including, but not limited to, the timely resolution of all Project Worker related grievances. A report on received Project worker grievances should be included as an annex to the quarterly ESCP monitoring reports;
- i. Complete capacity development and training sessions CCRIF SPC staff on occupational health and safety, code of conduct and grievance mechanism or any other topic which maybe be required;
- j. Complete capacity development and technical assistance training to member governments as required by the CCRIF SPC;
- k. Provide technical advice to CCRIF to ensure that member countries have adequate knowledge about the requirements of the application of national rules and regulations to address potential environmental and social risks from post-disaster activities, as well

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<sup>2</sup> Elements of the Stakeholder Engagement are included as part of the ESCP. The SEP elements were extracted from the ESCP and disclosed as the SEP at [https://www.ccrif.org/sites/default/files/SCACCRIP/StakeholderEngagementPlan-as-part-in-ESCP\\_P175616.pdf](https://www.ccrif.org/sites/default/files/SCACCRIP/StakeholderEngagementPlan-as-part-in-ESCP_P175616.pdf)

as knowledge of the negative list of post-disaster activities listed in the ESCP and established in the Project Operations Manual;

- l. Coordinates with the World Bank Environmental and Social Specialist Focal point for information and documentation relating to environmental and social related aspects of the Project;
- m. Provide monthly reports to CCRIF SPC on overall environmental and social compliance of the project;
- n. Perform any other tasks assigned by CCRIF SPC in line with the scope of the implementation of the World Bank Environmental and Social Framework.
- o. Support to ensure that ESF requirements are duly reflected in any bidding documents and contracts needed.

September 15, 2022